



*Indirapuram*  
**Public School**  
**GIRLS**

**Affiliated to CBSE, New Delhi. Aff. No. 331003**  
Danapur Khagaul Road, Urja Nagar, RK Puram, Patna (Bihar)  
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MANUAL  
ON  
SAFETY AND SECURITY OF CHILDREN IN  
SCHOOLS  
Developed by  
NATIONAL COMMISSION FOR PROTECTION OF  
CHILD RIGHTS

*Radiant International School &  
Indirapuram Public Schools*

## Children With Special Needs (CWSN)

### General Exemptions:

- Issuing Authority of the medical certificate  
Disability Certificate need to be issued by-
  - Government Hospitals
  - Recognised institute of national level
  - Non- Governmental Organization registered with Rehabilitation Council of India.
- Facility of Scribe and Compensatory time  
As per the Rights of the Person with Disabilities Act 2016, the candidates with disabilities are permitted to use scribe/ compensatory time or both.
  - For 3hr duration- 60min compensatory time
  - For 2hr 30min duration- 50min compensatory time
  - For 2hr duration- 40min compensatory time
  - For 1hr 30min duration- 30min compensatory time.
- Appointment of the scribe and related instructions-
  - The candidates can arrange the scribe/ reader herself
  - Qualification of the scribe should be one step below the qualification of the candidate.
  - Suitable room shall be arranged for the candidate with a separate invigilator.
- Other general instruction-
  - Separate question paper and marking scheme for the visually impaired students.
  - Magnifying glass/ portable video magnifier allowed for visually impaired candidates
  - Computer will be allowed as per the students actual need and skill duly supported by authorised certificate.

**Standard Operating procedures for availing exemptions:**

1. Parents should go through consolidated instructions
2. Parents will get the child examined
3. For availing any exemptions, annexure A, B, C need to be submitted.
4. Examination department will forward it to the school Head within 3 days of accepting the application and relevant documents.
5. Head will examine the request in accordance with the rule.

Guidelines of Inclusive Education of Children with Disabilities (IECD) each school is advised :

1. to ensure that no child with special needs is denied admission in Mainstream Education
2. to monitor the enrollment in schools of disabled children
3. to provide support through assistive devices and the availability of trained teachers
4. to modify the existing physical infrastructure and teaching methodologies to meet the needs of all children including Children with Special Needs
5. to ensure that 3% reservation of persons with disabilities is done in all institutions receiving funds from Government (Under The Persons with Disabilities Act, 1995)
6. to ensure that all schools are made disabled friendly by 2020 and all educational institutions including hostels, libraries, laboratories and buildings will have barrier free access for the disabled
7. to ensure availability of Study material for the disabled and Talking Text Books, Reading Machines and computers with speech software
8. to ensure an adequate number of sign language interpreters, transcription services and a loop induction system will be introduced for the hearing handicapped students
9. to revisit classroom organization required for the education of Children with Special Needs
10. to ensure regular in-service training of teachers in inclusive education at the elementary and secondary level.